

Dr. Daniel Hargrave  
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Principal Grades K-6  
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Burns Sci-Tech Charter School  
Special Meeting Minutes  
April 28, 2026 – 5:00pm  
STEM Literacy Lab - Main Office Building



1. Call the meeting to order. The Special Board Meeting was called to order at 5:01pm.
2. Pledge of Allegiance.
3. Roll Call: Dr. Roger Thayer, Adam Owens, Damian Hall, Suzanne Jarrell, Jamie Sulle, Kylee Montgomery, April Coyle, Charlotte Hope Gillis – all present and Richard Paczkowski present by Zoom.
4. Reports and Discussion:
  - a. Chairman, Dr. Thayer completed evaluations of Dr. Hargrave and Mrs. Galerno. Both principals received Highly Effective ratings per the standards in the evaluation procedure. Dr. Thayer's recommendations for both principals are:
    - Continue to develop a more positive relationship with the VCS district.
    - Both sides have teams who helped them achieve this level of achievement – continue to share the responsibilities and delegate more duties to team members.
    - Mrs. Galerno to work on completing her Doctorate in Education.
    - Focus on bringing Elementary and Middle/High families together.

*Motion by Mrs Sulle to approve the evaluation presented by Dr. Thayer for Mrs. Galerno. 2<sup>nd</sup> by Mrs. Jarrell. Motion approved unanimously.*

*Motion by Mrs Sulle to approve the evaluation presented by Dr. Thayer for Dr. Hargrave. 2<sup>nd</sup> by Mrs. Jarrell. Motion approved unanimously.*
  - b. Approve new principal contracts – discussion/action.  
Mrs. Robinson, board advisor, revised and presented the principal contracts per the recommendations of the board. A discussion followed regarding the length of time to be allowed for renewal and recourse for non-renewal. Add a transition clause for new principal? Add a clause for relief of active duty? No decision was made.  
*Motion by Mrs. Sulle to adopt the new principal contracts as presented. 2<sup>nd</sup> by Mr. Hall. Motion approved unanimously.*  
*Motion by Mrs. Sulle to extend an offer for the 26-27 SY to both Dr. Hargrave and Mrs. Galerno. 2<sup>nd</sup> by Mrs Jarrell. Motion approved unanimously.*
  - c. Mrs. Jarrell stated that she would like to spearhead a community presentation of the video of the school to share all the amazing things BST does for students and the community. No decision was made.
  - d. Dr. Thayer asked that the June 23<sup>rd</sup> date for regular meeting be changed to June 9<sup>th</sup> with a workshop before the meeting – all agreed.
5. Items to add to the agenda:
  - Workshop Agenda Items
    - First reading of the 26-27 SY Budget.
  - Meeting Agenda Items
    - Discuss and vote on Charter Impact Resources.
    - Approve First reading of the 26-27 SY Budget.
    - Election of officers for a one-year term takes place at the regular meeting of the last calendar quarter of each fiscal year – per Bylaws.
    - Discuss item 6 d.(tabled) & 6 g from April 21 Regular Meeting: committees, Bylaws, etc.
    - Discuss and approve the principal/board expectations, strategic briefing, etc.
    - Discuss and approve agenda amendments & special-emergency meeting-policy/Bylaws
6. Public Announcements: First Regular Board Meeting of 26-27 SY - July 21, 2026 – 6pm.
7. Adjournment. The meeting was adjourned at 5:56 pm.