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Burns Sci-Tech Charter School
Regular Board Meeting Minutes
April 21, 2026 - 6:00pm
Stem Literacy Lab - Main Office Building



1. Call meeting to order. The Board Meeting was called to order at 6:01pm.
2. Pledge of Allegiance.
3. Roll Call: Dr. Roger Thayer, Richard Paczkowski, Adam Owens, Damian Hall, Suzanne Jarrell, Jamie Sulle - all present.
4. Approval of Workshop and Regular Board Meeting Minutes from March 24, 2026, and April 9, 2026, Workshop minutes– action.
Motion by Mr. Paczkowski to approve workshop and regular meeting minutes with one change: revise No Vote, to Motion was recalled. 2nd by Mr. Hall. Motion approved unanimously.
5. Public Participation. None
6. Reports and Discussion/Actions:
 - a. 6:10pm – New Board Member(s) vote – discussion/action.
Motion by Mr. Paczkowski to cast a vote for Charlotte Hope Gillis. 2nd by Mrs. Sulle. Votes written, collected, Dr. Thayer read the results: All votes unanimous for Charlotte Hope Gillis.

Motion by Mr. Paczkowski to cast a vote for April Coyle. 2nd by Mr. Hall. Votes written, collected, Dr. Thayer read the results: Majority vote for April Coyle.

Motion by Mr. Paczkowski to cast a vote for Kylee Montgomery. 2nd by Mr. Owens. Votes written, collected, Dr. Thayer read the results: All votes unanimous for Kylee Montgomery.
 - b. 6:20pm – Principal(s) annual contract, timeline, and evaluations – discussion/action.
Dr. Thayer reported that principal evaluations were completed by April 15th, 2026. Contracts will be presented by May 1st and expected to be signed by principal(s) by May 15th.
Motion by Mr. Paczkowski to update and accept the May 1st and May 15th timeline. 2nd by Mr. Hall. Motion approved unanimously.
Kelly Robinson (legal advisor) reviewed previous comments received, created a chart, and shared new draft principal contracts. Mr. Paczkowski asked about a mediation clause, Ms. Robinson advised that it was not needed. Dr. Thayer announced a Special Board Meeting for April 28th at 5pm to approve principal contracts.
 - c. 6:40pm – Review and approve Parent Transportation Policy - discussion/action.
Motion by Mrs. Sulle to approve Parent Transportation Policy. 2nd by Mrs. Jarrel. Motion approved unanimously.
 - d. 6:45 pm - Board design, subcommittees, recruiting, changes, how often should Bylaws be reviewed, create checklist of to-do items with a timeline for completion - discussion/action.
Motion by Mrs. Sulle to table the discussion due to time limitations. 2nd by Mr. Owens. Motion approved unanimously.
Mrs. Sulle provided board design documentation to be reviewed before the next board meeting.

- e. 6:50pm – Review and approve letter for Articulation agreement termination- discussion/action.
Motion by Mrs. Sulle to approve the letter as drafted by Mrs. Robinson to terminate the articulation agreement with Samsula Academy. 2nd by Mrs. Jarrel. Motion approved unanimously.
Motion by Mrs. Sulle to approve the amended articulation agreement provided by Mrs. Robinson. 2nd by Mrs. Jarrell. Motion approved unanimously.
- f. 7:00pm – Add an August meeting date to the 2026-2027 SY Regular Board Meetings- discussion/action.
Motion by Mrs. Sulle to add an August 26th meeting date and change the September 22nd Meeting time to 5:00pm. Mrs. Sulle amended motion to state August 25th meeting date - not August 26. 2nd by Mrs. Jarrell. Motion approved unanimously.
- g. 7:05pm - Discuss Burns Code of Civility- discussion.
The board discussed civility policy and asked Mrs. Robinson to present a draft at next regular board meeting.

7. Principal's Report:

- a. 7:10pm - Primary Principal's Report – Mrs. Galerno.
- b. 7:15pm - Secondary Principal's Report – Mr. Hargrave.

8. 7:20pm - Treasurer Report: Brent Appy.

- a. Mr. Appy provided an overview of the 2026-2027 SY Budget and Charter Impact.

9. 7:30pm - Agenda items to consider for the next meeting:

- a. Add approve principal evaluations/contracts at Special board meeting - April 28th, 5:00pm.
- b. Discuss Agenda item 6. d, at next workshop or regular board meeting.
- c. Approve Charter Impact/first read of budget at next workshop or regular meeting.
Discuss Burns Code of Civility – item 6. g, the board asked Mrs. Robinson to present a draft at the next regular board meeting.

10. 7:32pm - Board Member issues concerns/comments:

- a. Start \$300 assessment without board approval needed.

11. 7:35pm - Public Announcements: Next Regular Board Meeting June 23, 2026 – 6pm. (*ed. note – changed to June 9th workshop and meeting at the April 28 Special Meeting.*)

12. 7:37pm -The Regular Board Meeting was adjournment at 8:14pm.