



Burns Sci-Tech Charter School

Regular Board Meeting Minutes
June 24, 2025 - 6:00 pm

1. Call meeting to order. The meeting was called to order at 6 pm.
2. Pledge of Allegiance.
3. Roll Call: Richard Paczkowski, Jonathon Glugover, Jamie Sulle, Suzanne Jarrell, Damian Hall, Albert Amalfitano, Dr. Rodger Thayer, Adam Owens – all present.
4. Approval of Regular Board Meeting Minutes from April 22, 2025, and Special Meeting Minutes from April 29, 2025, and June 3, 2025. *Motion to approve Regular Board Meeting Minutes from April 22, 2025, and Special Meeting Minutes from April 29, 2025, and June 3, 2025, by Mr. Paczkowski. 2nd by Dr. Rodger Thayer. Motion approved.*
5. Public Participation. None
6. Reports and Discussion/Actions:
 - a. Oak Hill Community Trust Board Members Mike Beauchamp and Robert Clinton were welcomed and introduced to BST Board Members.
 - b. First 2025-2026 SY Budget Reading – action. Mr. Appy presentation the reading of the budget via phone. Members with questions were asked to email Mr. Appy. *Motion to approve the first reading of 2025-2026 SY Budget reading with caveats by Mr. Paczkowski. 2nd by Mr. Owens. Motion approved.*
 - c. Addition of Compliance Officer – action. Members discussed a possible need for a compliance officer who would be a board member with knowledge and understanding of Bylaws, Sunshine Law, and Robert's Rules who could guide board members. One member stated that that a compliance officer would have the ability to speak with the attorney on issues for clarification. There was a discussion on appointing a person tonight or waiting until the board training and speaking with the training presenter for advice on this topic. Also, a board member asked if one person should be appointed or should all the members be knowledgeable in Bylaws, Sunshine Law, and Robert's Rules. A discussion followed on who and how often should the BST attorney should be contacted. No decision was made.
Motion to table this discussion until after the training by Dr. Thayer. 2nd by Mr. Glugover. Motion approved.
(editor's note – if/when a Compliance Officer is added, a revision to the Bylaws will be made per Article 3 – 3.1)
 - d. Board Officers/titles/nomination/election for 25-26 SY per Bylaws Article 3 – 3.1 & 3.2 – action.
Motion to elect Dr. Rodger Thayer as Chairman by _____, 2nd by _____.
Motion approved. Dr. Thayer was elected Chairman by unanimous vote – minus Jamie Sulle.

Motion to elect Mr. Paczkowski as Vice Chairman by Mrs. Jarrell. 2nd by Mr. Hall.
Motion approved. Mr. Paczkowski was elected Vice Chairman by unanimous vote – minus Jamie Sulle.

Motion to use ballots to vote on Treasurer by Mrs. Suzanne Jarrell. 2nd Mr. Paczkowski.
Motion approved.
Treasurer Candidates: Mr. Hall and Mr. Owens

Mr. Owens voted for Mr. Owens
Dr. Thayer voted for Mr. Hall
Mr. Amalfitano voted for Mr. Owens
Mr. Hall voted for Mr. Hall
Mrs. Jarrell voted for Mr. Hall
Mr. Glugover voted for Mr. Owens
Mr. Paczkowski voted for Mr. Owens
Mr. Owens was elected as Treasurer by a vote of 4 to 3 - minus Jamie Sulle.

Motion to table the election of Secretary to the July 22 meeting by Dr. Thayer. 2nd by Mrs. Jarrell. Motion approved.

~~*Motion by Mr. Glugover for Mr. Paczkowski to maintain the secretary position until voting next month. 2nd by Suzanne Jarrell.*~~

(editor's note - motion not needed per – Article 3 - 3.2 Each Officer will remain in office until a successor to such office has been selected and qualified.)

Motion by Mr. Paczkowski to vote on a Grievance Officer. 2nd By Mr. Hall. Motion approved
Discussion: Should we vote now or wait for the July meeting to involve Julie Sulle.
Suzanne Jarrell was elected by as Grievance Officer by unanimous vote – minus Jamie Sulle.

(editor's note – there is no Title of Grievance Officer in the Bylaws or in the Grievance Policy. Bylaws would need to be revised before voting on Officers, e.g. Compliance, Grievance, etc.)

Board Contact Information
Grievance Board Member:
Mr. Jonathan Glugover
160 Ridge Rd.
Oak Hill, Florida 32759
glugoverj@burnsscitech.org

Mr. Glugover was listed on Grievance Policy as Governance Board Member.

Mr. Glugover's name has been removed from the policy along with Mr. Amalfitano's name. No other revisions have been made.

- e. *Motion by Dr. Thayer to remove additional years and return Bylaws to the original wording that members can serve two three consecutive terms. 2nd by Mr. Amalfitano. Motion approved.*
Mr. Paczkowski discussed possibly changing to have verbiage for extending the time to longer than six years for emergencies. Members also mentioned that six years is a long enough time to be on the board.
- f. *Motion by Mr. Paczkowski for board members to research options for board training classes on Robert's Rules and Sunshine laws regarding BST Bylaws. 2nd by Mr. Owens. Motion Approved.* Members discussed Shawn Arnold's attorney consult clearance, fees, and refresher training on Sunshine Law and Robert's Rules. Refresher courses should be someone certified in Sunshine Law, etc., to train the board members. Do members do this as a group with a certified person or do we all train individually? Could we contact other charter schools or city of Oak hill to share in the training cost and have a Saturday workshop? Research should be completed to find out different options for the training and brought to the July board meeting.
- g. Mr. Amalfitano and Mr. Glugover were celebrated for their years of service with gratitude, gifts, and cake from all the board members and administration. BST is fortunate to have their service.
- h. *Mr. Glugover motioned to the Approve Safety and Security 511 plan. 2nd by Mrs. Jarrell. Motion approved.*

Policy 511 note: For exterior doors with doors inside, the outside door can be unlocked if all doors inside must be locked.

- i. *Mr. Owens motioned to approve 24-25 'end-of-year' Health and Wellness plan. 2nd by Mr. Hall. Motion approved.*

Note: Meet in September and set goals and meet in December and again at end of the year, and tweak them as the year goes along.

- j. *Dr. Thayer motioned to remove Mr. Amalfitano's access to School Bank Account. 2nd by Mr. Glugover. Motion approved.*
- k. *Mr. Hall motioned for newly elected Chairman, Dr. Thayer, to have access to School Bank Account. 2nd by Mr. Owens. Motion approved.*
- l. *Mr. Owens motioned to approve a 3% raise for principal's (2). 2nd by Mr. Glugover. Motion approved.* Discussion followed regarding board evaluations of principals. Noted that principals evaluate Mr. Appy.
- m. *Motion to approve the modification to the Dismissal Policy in the highlighted section regarding students with disabilities by Mr. Glugover. 2nd by Mr. Hall. Motion Approved.*
- n. *Motion to Approve Sick Bank Guidelines for 25-26 school year by Mr. Glugover. 2nd by Mrs. Jarrell. Motion approved.*
- o. *Motion to Approve the 25-26 school year calendar by Mr. Glugover. 2nd by Mrs. Jarrell. Motion approved.*

Note: Did this go to SAC /Teachers for approval? Teachers have a say in some of the calendars.

7. Principals Report:

- a. Primary Principal's Report – Mrs. Galerno.

Admin Retreat: All went well with the team, and we completed the workshop in two days.

Completed the Library and Mr. Z's Room.

Scores are in and K-2 tested proficient.

3rd math went up.

5th grade reading up.

5th science 73% proficiency.

6th reading up.

Wranglers Ball: October 24th please, if you have any donations contact the school. Pre-planning is underway.

- b. Secondary Principal's Report – Mr. Hargrave.

Trade Program high school students.: Mr. Carignan would like to teach students real life applications - Plumbing, Heat and Air, Marine Mechanics, Mobile Mechanics, and

Electricians will come on a Monday rotation schedule and teach 25 students from 8:30am-1:30pm on Mondays. TV production is being planned too.

Planners are being worked on for all students/grades.

Orientation plans are being completed.

8. Treasurer Report: Budget: Transportation reimbursement amount of \$143,000 should be coming in this month. Due to enrollment not meeting budgeted numbers, BST amount is \$128,000 lower. This month shows a loss and but will show plus.

9. Agenda items to consider for the next meeting.

- How will the evaluation of principals be conducted. Discussion
- Please bring Roberts rules ideas for training. Discussion

- Dismissal policy for students and possible rubric to help streamline the process. Discussion
- Second reading of the budget.
- Discussion and action for voting for secretary.
- Teacher appreciation for the months of the year.

10. Board Member issues concerns/comments.
11. Public Announcements - Next Regular Board Meeting July 22, 2025 - first board meeting of the 25-26 SY.
12. Adjournment. 8:44 pm.