



# Burns Sci-Tech Charter School

## Regular Board Meeting Minutes

September 23, 2025 - 6:00pm

STEM Literacy Lab – Main Office Building

1. Call meeting to order. The meeting was called to order at 6pm.
2. Pledge of Allegiance.
3. Roll Call: Dr. Roger Thayer, Richard Paczkowski, Adam Owens, Damian Hall, Suzanne Jarrell. Jamie Sulle attended via speaker phone. All present
4. Approval of August 19<sup>th</sup>, 2025, Regular Board Meeting and Workshop Minutes– action. *Motion to approve the August 19<sup>th</sup>, 2025, Regular Board Meeting and Workshop Minutes by Mr. Paczkowski. 2<sup>nd</sup> by Mr. Owens. Motion unanimously approved.*
5. Public Participation. none
6. Reports and Discussion/Actions:

a. 6:10 PM Agenda changes- discussion/action. No Action.

b. 6:12 PM Articulation Agreement update - discussion/action.

The board discussed the pro and cons of the articulation agreement and giving 90 days' notice. Mr. Paczkowski withdrew his motion to table the agreement. *Motion by Mrs. Jarrell to vote on the articulation agreement as written and presented with a one-year probationary period. 2<sup>nd</sup> by Mr. Hall. Motion approved unanimously.*

c. 6:17 PM Proposal from Ms. Robinson- discussion/action

*Motion by Mr. Paczkowski for BST to enter into the advice letter/agreement with Mrs. Robinson without making changes to our current legal counsel (Shawn Arnold). 2<sup>nd</sup> by Mr. Hall.*

*Nay: Jamie Sulle, Adam Owens.*

*Yes: Damian Hall, Richard Paczkowski, Suzanne Jarrell. Motion approved.*

d. 6:22 PM Out of field teacher approval - discussion/action AMENDED

Amber Carter – apprentice for elementary education; Sydnie Powers – media center specialist teacher; Luis Zengotita -IT teacher; Steve Hall – 6<sup>th</sup> grade Social Studies teacher *Motion by Mr. Hall, to approve the two out of field teachers. 2<sup>nd</sup> by Mr. Paczkowski. Motion unanimously approved.*

e. 6:24 PM FL Charter School Conference – Orlando- discussion. No Action.

f. 6:25 PM Discuss board member recruitment ideas – discussion.

*(ed note- professionally designed recruitment flyers have been emailed to board members, delivered to the Chamber of Commerce and some local professional businesses for recruiting board members)*

g. 6:35 PM Add agenda item for monthly SAC report and quarterly ENO report - discussion/action.

Maria Senecal and Authur Smith are SAC co-chairs. The Secretary is Moria Land who also represents 51% of BST parents. SAC attends Volusia County Advisory meetings, completes the initial interviews for potential board members, and provides reports to the board. A SAC representative will at regular board meetings to provide SAC reports.

h. 6:40 PM Final USDA Refinance Approval- action.

*Motion by Mr. Paczkowski to accept the Certificate of Corporate Resolutions of Burns Science and Technology Charter School, INC as presented. 2<sup>nd</sup> by Mr. Hall. Motion approved unanimously.*

*Motion by Mrs. Jarrell to accept the DEI Certification, Form RD 1940-1, Form RD 1942-46 and Letter of Conditions as presented. 2<sup>nd</sup> by Mr. Owens. Motion approved unanimously.*

- i. 6:43 PM Approve School Safety Policy- action.

*Motion by Mr. Owens to approve the Safety School policy. 2<sup>nd</sup> by Mrs. Jarrell. Motion approved unanimously.*

- j. 6:45 PM Approve Protection of Student Information Policy- action.

*Motion by Mrs. Jarrell, to approve the School Student information policy provided by the state, 2<sup>nd</sup> by Mrs. Sulle seconded. Motion approved unanimously.*

- k. 6:47 PM Discuss building a partnership with other charter schools for employee benefits and commercial risk insurance- discussion/action. No Action.

7. Principals Report:

- a. 6:50 PM Primary Principal's Report – Mrs. Galerno.

- i. Open Houses: interactive classrooms, special areas.
- ii. Genius Hour: K-1, 2-3, 4-6 and every other month is Stop and STEM.
- iii. Say Hello week.
- iv. Pep rally for K-6 house.
- v. Penny Wars.
- vi. WIG day.
- vii. Wranglers Ball: \$100,000 is our goal to raise funds.

- b. 7:00 PM Secondary Principal's Report – Mr. Hargrave.

- i. Wranglers Ball: Class competitions.
- ii. Work force talent and Mr. Carignan will take his class and having speakers.
- iii. Student Chamber of Commerce.
- iv. DECCA for marketing for students who are interested in this filed.
- v. Golf team had the first win.
- vi. Cross country met this weekend in Lakeland. Lilly won for the Jr's.
- vii. Volleyball is still going on this year.
- viii. Say Hello week: competition for saying hello to 50 people.
- ix. Teachers are doing clubs and enjoying the kids.

- 8. 7:10 PM Treasurer Report: Mr. Appy provided financial report handouts. The current Audit is uploaded to the district and will need to be approved next meeting.

- 9. 7:15 PM Agenda items to consider for the next meeting.

SAC Report at beginning of agenda.

Bylaws change for policies – chairman signature, revise wording to include (and/or secretary)

Approve the Audit

- 10. 7:18 PM Board Member issues concerns/comments.

Suzanne Jarrell enjoyed Financial Literacy Class. In May, there will be a STEM dinner - make plans to attended.

Thank you to The Oak Hill community Trust for dinner and the presentation.

- 11. 7:21 PM Public Announcements - Next Regular Board Meeting October 21, 2025.

- 12. 7:22 PM Adjournment. The regular board meeting was adjourned at 7:55 pm.