



Burns Sci-Tech Charter School
Regular Board Meeting Minutes
September 23, 2025 - 6:00pm
STEM Literacy Lab – Main Office Building

1. Call meeting to order. The meeting was called to order at 6pm.
2. Pledge of Allegiance.
3. Roll Call: Dr. Roger Thayer, Richard Paczkowski, Adam Owens, Damian Hall, Suzanne Jarrell. Jamie Sulle attended via speaker phone. All present
4. Approval of August 19th, 2025, Regular Board Meeting and Workshop Minutes– action. *Motion to approve the August 19th, 2025, Regular Board Meeting and Workshop Minutes by Mr. Paczkowski. 2nd by Mr. Owens. Motion unanimously approved.*
5. Public Participation. none
6. Reports and Discussion/Actions:

a. 6:10 PM Agenda changes- discussion/action. No Action.

b. 6:12 PM Articulation Agreement update - discussion/action.

The board discussed the pro and cons of the articulation agreement and giving 90 days' notice. Mr. Paczkowski withdrew his motion to table the agreement. *Motion by Mrs. Jarrell to vote on the articulation agreement as written and presented with a one-year probationary period. 2nd by Mr. Hall. Motion approved unanimously.*

c. 6:17 PM Proposal from Ms. Robinson- discussion/action

Motion by Mr. Paczkowski for BST to enter into the advice letter/agreement with Mrs. Robinson without making changes to our current legal counsel (Shawn Arnold). 2nd by Mr. Hall.

Nay: Jamie Sulle, Adam Owens.

Yes: Damian Hall, Richard Paczkowski, Suzanne Jarrell. Motion approved.

d. 6:22 PM Out of field teacher approval - discussion/action

BST has one elementary teacher who is a long-term sub, and she is in the Education Program. BST has one permanent sub in the secondary school. *Motion by Mr. Hall, to approve the two out of field teachers. 2nd by Mr. Paczkowski. Motion unanimously approved.*

e. 6:24 PM FL Charter School Conference – Orlando- discussion. No Action.

f. 6:25 PM Discuss board member recruitment ideas – discussion.

(ed note- professionally designed recruitment flyers have been emailed to board members, delivered to the Chamber of Commerce and some local professional businesses for recruiting board members)

g. 6:35 PM Add agenda item for monthly SAC report and quarterly ENO report - discussion/action.

Maria Senecal and Authur Smith are SAC co-chairs. The Secretary is Moria Land who also represents 51% of BST parents. SAC attends Volusia County Advisory meetings, completes the initial interviews for potential board members, and provides reports to the board. A SAC representative will at regular board meetings to provide SAC reports.

h. 6:40 PM Final USDA Refinance Approval- action.

Motion by Mr. Paczkowski to accept the Certificate of Corporate Resolutions of Burns Science and Technology Charter School, INC as presented. 2nd by Mr. Hall. Motion approved unanimously.

Motion by Mrs. Jarrell to accept the DEI Certification, Form RD 1940-1, Form RD 1942-46 and Letter of Conditions as presented. 2nd by Mr. Owens. Motion approved unanimously.

- i. 6:43 PM Approve School Safety Policy- action.

Motion by Mr. Owens to approve the Safety School policy. 2nd by Mrs. Jarrell. Motion approved unanimously.

- j. 6:45 PM Approve Protection of Student Information Policy- action.

Motion by Mrs. Jarrell, to approve the School Student information policy provided by the state, 2nd by Mrs. Sulle seconded. Motion approved unanimously.

- k. 6:47 PM Discuss building a partnership with other charter schools for employee benefits and commercial risk insurance- discussion/action. No Action.

7. Principals Report:

- a. 6:50 PM Primary Principal's Report – Mrs. Galerno.

- i. Open Houses: interactive classrooms, special areas.
- ii. Genius Hour: K-1, 2-3, 4-6 and every other month is Stop and STEM.
- iii. Say Hello week.
- iv. Pep rally for K-6 house.
- v. Penny Wars.
- vi. WIG day.
- vii. Wranglers Ball: \$100,000 is our goal to raise funds.

- b. 7:00 PM Secondary Principal's Report – Mr. Hargrave.

- i. Wranglers Ball: Class competitions.
- ii. Work force talent and Mr. Carignan will take his class and having speakers.
- iii. Student Chamber of Commerce.
- iv. DECCA for marketing for students who are interested in this filed.
- v. Golf team had the first win.
- vi. Cross country met this weekend in Lakeland. Lilly won for the Jr's.
- vii. Volleyball is still going on this year.
- viii. Say Hello week: competition for saying hello to 50 people.
- ix. Teachers are doing clubs and enjoying the kids.

- 8. 7:10 PM Treasurer Report: Mr. Appy provided financial report handouts. The current Audit is uploaded to the district and will need to be approved next meeting.

- 9. 7:15 PM Agenda items to consider for the next meeting.

SAC Report at beginning of agenda.

Bylaws change for policies – chairman signature, revise wording to include (and/or secretary)

Approve the Audit

- 10. 7:18 PM Board Member issues concerns/comments.

Suzanne Jarrell enjoyed Financial Literacy Class. In May, there will be a STEM dinner - make plans to attended.

Thank you to The Oak Hill community Trust for dinner and the presentation.

- 11. 7:21 PM Public Announcements - Next Regular Board Meeting October 21, 2025.

- 12. 7:22 PM Adjournment. The regular board meeting was adjourned at 7:55 pm.