



# Burns Sci-Tech Charter School

## Regular Board Meeting Minutes

December 2, 2025 - 6:00pm

STEM Literacy Lab – Main Office Building

1. Call meeting to order. 6:00pm.
2. Pledge of Allegiance.
3. Roll Call: Dr. Roger Thayer, Mr. Richard Paczkowski, Mr. Adam Owens, Mr. Damian Hall, Mrs. Suzanne Jarrell, Mrs. Jamie Sulle - all present.
4. Approval of Regular Board Meeting Minutes from October 21, 2025 - action. *Motion by Mrs. Jarrell to approve the regular board minutes from October 21, 2025. 2<sup>nd</sup> by Mr. Paczkowski. Motion approved.*
5. Public Participation. - none
6. Reports and Discussion/Actions:
  - a. 6:10 PM - SAC Member Report. Moria Land reported that the November 19<sup>th</sup> meeting was canceled, and both board candidates have withdrawn their board member applications. There will be meeting on January 14<sup>th</sup> to vote for school recognition money.
  - b. 6:15 PM - Board member vote /action - skipped no candidates.
  - c. 6:20 PM - Wrangler Ball update- discussion.- everyone wants to sign thank you notes after the event next year.
  - d. 6:22 PM - Technology Cart for computers- discussion/action. There are 26 laptops (and cart) in the STEM Literacy Lab to be ready for the board's January 20<sup>th</sup> meeting with visuals on screen. This may change the layout of the regular board meeting with a small training on technology.
  - e. 6:24 PM - Review fundraising timeline- discussion/ action. Mrs. Sulle provided three documents for us to review to help streamline processes. The admin team will discuss at Thursday's admin meeting for a possible fundraising committee and will need guidelines and procedures. (*Ed note: please see Bylaws page 4 – Article 2, 2.7 duties of board members and page 8 – Article 4, 4.1 committees.*) Discussed the possibility of budgeting for a fundraising and grants 'officer' (*Ed Note – please see Bylaws page 7 – Article 3, Officers.*) to work with the committee. No decision was made.
  - f. 6:28 PM – Approve out-of-field teacher update- discussion/action. *Motion by Mr. Hall to approve Mr. Carignan: Trade Program; Mrs. Barker: HS Math; Mrs. Tudeen: Special Area: Health/Leader in Me; Mr. Zengotita: IT teacher-completed test, Mrs. Carter: BST Board Approved Apprentice program for 3<sup>rd</sup> Math/Science; Mr. Hall: 6<sup>th</sup> grade Social Studies-completed test; Mrs. Liddell: has to start ESOL; Sydnie Powers: Library Media Specialist. 2<sup>nd</sup> by Mrs. Sulle. Motion approved.*
7. Principals Report:
  - a. 6:32 PM Primary Principal's Report – Mrs. Galerno.
  - b. 6:42 PM Secondary Principal's Report – Mr. Hargrave.

8. 6:52 PM Treasurer Report:- Mr. Appy- projected a student count of 1124 for enrollment. The October count was 1134, and at this time the student count is 1129. In December, money will be paid out for the lightning strike and reimbursement will be forthcoming from our insurance company.
9. 6:57 PM Agenda items to consider for the next meeting:
  - a. Mr. Paczkowski would like to discuss dismissal appeal timeline for parents to appeal a dismissal student dismissal appeal process to change from 10 days.
  - b. Fundraising timeline follow-up from the admin meeting and plan. *(Ed note – review Bylaws also.)*
  - c. Update for science awards funding.
  - d. Discuss new board member recruitment timeline.
10. 6:58 PM Board Member issues concerns/comments.- add to 2026-2027 budget- possible grant/fundraiser position. Mrs. Jarrell is asking to help with the planning for the science awards event in May 2026.
11. 6:59 PM Public Announcements - Next Regular Board Meeting January 20, 2026.
12. 7:00 PM Adjournment. 6:53pm meeting adjourned.

Congratulations to Dr. Hargrave, as he finished his doctoral program- we have cupcakes to celebrate courtesy of the Paczkowski family.